Volunteer Minibus Driver Role Description

Role: Volunteer Minibus Driver

Information and charity objectives:

Hibernian Community Foundation is the charitable arm of Hibernian Football Club. We use the power of football to improve lives. Our strategic priority is to improve the physical and mental health of people from low-income households. We do this by providing community meals (1,000 each month), organising social, wellbeing and fitness activities from our Community Hub (450 people every month), and organising football sessions for people of all ages and abilities (700 participating weekly).

This role will assist the Foundation to deliver the after-school programme "Extra Time", which supports P1-P7 children from six local primary schools. The programme gives children physical activity and a hot meal after school, three days a week, providing a benefit to them and providing time back for their parents.

The role will also assist with transporting community members to events on an ad-hoc basis throughout the year, as part of the Leith Older People's Project.

Responsibilities:

- Safely drive participants to and from activities, events and community programmes.
- Carry out basic vehicle checks before and after journeys.
- Ensure passengers travel safely.
- Follow all organisational policies and procedures.
- Represent the organisation in a positive and professional manner.
- Promote equality and inclusion through non-judgemental approaches.
- Maintain confidentiality and appropriate boundaries.
- Report safeguarding concerns to appropriate foundation staff.

Essential skills

- Hold a full, clean UK driving licence.
- Be willing to undertake and successfully complete **MiDAS (Minibus Driver Awareness Scheme) training**.

- Be dependable, punctual, confident communicating with participants, staff and volunteers.
- Commitment to safeguarding children, young people and vulnerable adults.
- Strong listening and communication skills
- Reliable, honest, and committed to the foundation

Requirements:

The role will require availability during school term time on the following days and times:

- Mondays and Wednesdays - 3-5pm
- Fridays - 11-2
- Ad-hoc to support with other events throughout the year

This role is subject to Disclosure Scotland PVG.

Volunteers will be asked to sign a code of conduct and adhere to voluntary guidelines.

Following your application, we may contact you to arrange an informal interview. If any reasonable adjustments are needed, please don't hesitate to let us know on your application.

If successful two references will be required.